

Appendix 3: Risk Register - Permission to publicly consult on the Council's Draft Corporate Strategy 2024 to 2028

| Title | Risk Description | Opp / Threat | Cause | Consequence | Risk Treatment | Date Raised | Owner | Gross | | Current | | | Comments | Control / Mitigation Description | Date Due | Action Owner |
|--|---|--------------|--|---|----------------|-------------|----------------------------|-------|---|---------|---|-------|--|--|----------|----------------------------|
| | | | | | | | | P | I | P | I | Score | | | | |
| Approval to publicly consult | Failure to obtain appropriate approval to consult on the draft Corporate Strategy 2024 to 2028. | Threat | Poor project management. Inadequate level of internal and external engagement with key strategic stakeholders to help develop a draft Corporate Strategy 2024 to 2028 to publicly consult on. Cabinet meeting date changes when the report is due to be taken. | The timeline to publicly consult is very tight - any delay may result in the Council needing to make decision to amending the key milestones for delivery of the Corporate Plan 2024 to 2028, and the subsequent development and approval of the Councils annual Business Plan for 2024 to 2025 | Avoid | 22/11/24 | Head of Corporate Strategy | 3 | 3 | 1 | 2 | 2 | | The strategy development process has been comprehensive and carefully designed. Robust project management. Engagement and consultation with key internal and external strategic stakeholder groups to help shape the draft Corporate Strategy 2024 to 2028; including Cabinet members. | 24/01/24 | Head of Corporate Strategy |
| Resourcing (technical, financial & staffing) | Potential for unanticipated delays in preparing a draft Corporate Strategy 2024 to 2028 to consult on. New Corporate Strategy 2024 to 2028 not in place as per the key milestone date. | Threat | Poor project management. Inadequate level of internal and external engagement with key strategic stakeholders to help develop a draft Corporate Strategy 2024 to 2028 to publicly consult on. Delay to the Cabinet meeting when the report is due to be taken. | The timeline to publicly consult is very tight - any delay may result in the Council needing to make decision to amending the key milestones for delivery of the Corporate Plan 2024 to 2028, and the subsequent development and approval of the Councils annual Business Plan for 2024 to 2025 | Avoid | 22/11/23 | Head of Corporate Strategy | 3 | 3 | 1 | 2 | 2 | | The strategy development process has been comprehensive and carefully designed. Robust project management. Public Involvement Project Brief. Dedicated and trained Consultation Officer in post. | 20/03/24 | Consultation Officer |
| Legislation | Unanticipated changes in legislation and duty to consult. | Threat | New or changed legislation may invalidate assumptions upon which the activity is based. | The timeline to publicly consult is very tight - any delay as a result of new or changed legislation may result in the Council needing to make decision change the consultation process and / or extend the consultation period | Accept | 22/11/23 | Head of Corporate Strategy | 3 | 3 | 1 | 2 | 2 | Uncontrollable Political, Economic, Social, Technological, Legal, Environmental factors. | The strategy development process has been comprehensive and carefully designed. Effective project management. | 20/03/24 | Head of Corporate Strategy |
| Resource capacity to deliver required outcomes | Potential for unanticipated delays in preparing a draft Corporate Strategy 2024 to 2028 to consult on. | Threat | Unanticipated changes to staffing capacity | Consultation will be delayed In the absence of robust feedback, Council would have to determine if the consultation period would need to be extended. | Avoid | 23/11/23 | Head of Corporate Strategy | 3 | 3 | 1 | 1 | 1 | | The strategy development process has been comprehensive and carefully designed. Effective project management. Appropriate staffing resource in place to achieve the desired outcomes. | 20/03/24 | Head of Corporate Strategy |

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